

SERVICE WORKER II*Class Definition*

Under supervision, performs a wide variety of unskilled and semi-skilled manual occasional work in cleaning, setting up, and breaking down facilities for special events.

Distinguishing Characteristics

Service Worker II is the working level in the Service Worker series. A Service Worker II performs manual labor or other work requiring some knowledge of work practices applicable to a specific assignment. This class is distinguished from the lower level class of Service Worker I, in that the latter is the entry level.

Typical Tasks

(Any single position may not be assigned all duties listed, nor do the examples cover all duties which may be assigned).

Performs a wide variety of unskilled duties involving light or heavy manual labor in maintenance, construction, and custodial activities.

Assists in setting up and breaking down stages, displays, sets, stage equipment, chairs and tables, and related materials and equipment.

May transport City vehicles to and from the fleet shop for servicing. May clean, load, and unload vehicles.

Uses appropriate tools and equipment for assigned duties, sweeps, mops, vacuums floors, cleans restrooms, washes windows and walls.

Performs other related duties as required.

Knowledge, Abilities, and Skills

Knowledge of common hand and power tools and equipment used in manual labor or general repair and maintenance work.

Ability to perform light and heavy manual labor for extended periods, varying hours, and under unfavorable weather conditions.

Ability to follow verbal and written instructions.

Ability to work on an assigned schedule or route; and ability to work alone on assigned routine tasks.

Ability to read and write English at a level necessary to perform the duties assigned.

Minimum Qualifications

Some experience in facility maintenance, and in setting up and breaking down stages, displays, and stage equipment

Necessary Special Requirements

Possession of a valid California Driver's License at time of appointment.

APPROVED: _____
Director of Personnel

DATE: _____

MR:DAJ//02/16/83